

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<p>(1) Topic (one sentence description of the decision being sought)</p> <p>(2) Who will take Decision</p> <p>(3) Give Date or Period within which Decision is to be taken</p> <p>(4) Directorate Contact ☒ ☎</p>	<p>(5) Principal Groups/Organisations to be Consulted before Decision is made</p> <p>(6) Method of Consultation</p>	<p>(7) Name of person(s) to whom representations can be made ☒ ☎</p> <p>(8) When should they be made by (closing date)</p>	<p>(9) List background documents submitted to Cabinet/Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt</p> <p>(10) Date first entered in Notice</p>
<p>KEY 27/18/19</p> <p>(1) Catering Provision at Kearsney Abbey and Russell Gardens</p> <p>(2) Cabinet</p> <p>(3) 4 February 2019 (to be confirmed)</p> <p>(4) Jenny Coller, Kearsney Parks Project Manager - 07528 360922</p>	<p>(5) Heritage Lottery Fund</p> <p>(6) Not applicable.</p>	<p>(7) Jenny Coller, Kearsney Parks Project Manager (Jennifer.coller@dover.gov.uk; 07528 360922)</p> <p>(8) 18 June 2018</p>	<p>(9) Cabinet Report (exempt)</p> <p>(10) 1 June 2018</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>The report follows a review by Dover District Council (DDC) of catering provision at Kearsney Abbey and Russell Gardens. DDC needs to decide on the proposed route for catering provision, fit-out and signage in July 2018 to ensure that when building works commence they are of a suitable specification. The three options are: a) Shell fit-out and leased to tenant; b) DDC to fit out and run catering provision at the sites; and c) DDC to fit-out and lease to tenant. If Cabinet decides to lease the premises, the occupant will need to be confirmed via tender and legal contracts which will be agreed prior to the commencement of fit-out works on site.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>4 February 2019 (to be confirmed) - in line with site works, awards and the operational timescale for lease/fit-out.</p>			